

July 1, 1999

Dear Chief:

The Utah State Legislature passed HB145, *State and Local Agencies' Crime Reduction Plans*, during the 1999 Legislative Session. HB145 requires the Utah Commission on Criminal and Juvenile Justice (CCJJ) to administer the Crime Reduction Planning Grant Program. As part of its administrative duties, CCJJ will create a statewide crime reduction plan and hold one or more statewide crime reduction planning conferences. CCJJ received \$150,000 to provide one-time grants to state and local criminal justice agencies to create or implement a crime reduction plan. Grant funding is now available.

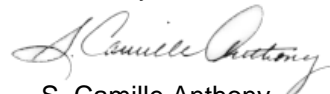
In preparation for administering this new grant program, our office has met with both Chiefs and Sheriffs to provide advance notice of the requirements in HB145 and strategize how to best utilize the grant dollars. As a result of those meetings, the Utah Chiefs of Police Association and the Utah Sheriffs' Association have chosen to form a joint law enforcement planning group to serve as the liaison between the individual Chiefs and Sheriffs throughout the state and CCJJ. The associations also determined that the planning group will be the designated subgrantee on behalf of all Chiefs and Sheriffs. State criminal justice agencies may apply directly to CCJJ for funding.

Enclosed please find a survey form that has been developed through a cooperative effort between CCJJ and the law enforcement planning group. Detailed instructions for completing the survey(s) are attached. If you have questions, contact Mike Haddon at (801) 538-1047. The completed surveys will form the core of the Statewide Crime Reduction Plan and your participation will ensure that the final plan is complete and accurate. Please complete a survey for each issue you identify and return the completed survey(s) to our office by Monday, July 19, 1999. An electronic version of the survey form is available and can be downloaded from our Website at <http://www.justice.state.ut.us/crimereduction>. For your convenience, you may return your completed survey(s) to Mike Haddon via e-mail at: mhaddon@gov.state.ut.us.

Finally, please fill out and return the enclosed registration card for the Crime Reduction Conference to be held in St. George on September 22, 1999.

Thank you for your willingness to participate in this planning process. It is my hope that the final plan will provide all branches and levels of government with an organized, comprehensive and well thought out approach to guide important criminal justice policy and budget decisions in the future.

Sincerely,

A handwritten signature in cursive script, reading "S. Camille Anthony".

S. Camille Anthony  
Executive Director